

Dixie School District No. 101

10520 E Hwy 12, Dixie, WA 99329

School Board Minutes

February 23, 2026

CALL TO ORDER: Mrs. Davis called the meeting to order at 6:01 p.m.

FLAG SALUTE: Mrs. Davis led the Pledge of Allegiance.

ATTENDANCE:

Board of Directors

Lisa Davis - Chair
Kailynn Townsend – Co-Chair
Tabitha Crenshaw
Javin Berg
Melissa Lambert

Others

Jacob Bang, Superintendent/Principal
Anna Sandness, Business Manager

Absent:

ADOPT AGENDA:

ACTION: Motion by Mrs. Davis to adopt agenda, motion made by Mr. Berg, seconded by Mrs. Townsend. Motion carried unanimously.

CONSENT AGENDA:

Motion to approve the consent agenda by Mrs. Townsend. Seconded by Ms. Crenshaw.

1. Review and Approve Regular board meeting minutes for January 26, 2026.
2. Certify February 2026 payroll and accounts payable vouchers:

The following vouchers as audited and certified by the auditing officer, as required by RCW42.24.080, and those expense reimbursement claims certified, as required by RCW42.24.090, are approved for payment. In addition, payroll ACH warrants in the amount of \$20,831.06 are also approved.

GENERAL FUND:

Warrant/MICR Numbers: 6870/20021, 7920-7951/20022-20053

Totaling \$ 34,146.30

Payroll ACH numbers 9000001797-9000001805, totaling \$20,182.92

3. No January Financial Reports to review due to Walla Walla County Treasurer delay with reports.
4. Confirmation of next Board Meeting: March 23, 2026 @ 6:00pm

The motion Carried unanimously.

COMMUNITY REPORTS:

- Melissa Lambert gave a report on the pending PTA – There is some recruitment interest. Melissa is wondering if a new flyer would help.

REPORTS:

Superintendent Report:

- School Update – Basketball with Starbuck.
- Election Recap – EP&O levy passed. Capital Project Levy failed. We will request a re-count of the failed results. We will not re-run the levy in April due to the quick turn-around time, but will run a ballot in November.

Business Manager Report:

- Presentation of Enrollment Report – Steady at 14
- Audit Results – Audit went well. We did get an Exit Recommendations letter. Recommendations included: 1. Comply with documentation requirements of the Open Public Meetings Act (OPMA) and Accounting Manual for Public School Districts (SDAM) regarding documentation of meeting minutes, 2. Strengthen internal controls to include financial review for accuracy and completeness for financial statements, schedules and not disclosures regarding absence of compensated absences in the financial notes, 3. Continue to monitor financial health regarding declining enrollment, fund balance, and rising expenditures, and 4. Maintain documentation of reconciling items regarding small discrepancy in Outstanding Warrants vs. County treasurer.

NEW BUSINESS:

- Bus Purchase – Ms. Sandness presented that three quotes were requested, however, only two quotes were returned. Schetky - \$141,664, and, NW Bus Sales - \$167,366. Motion to approve purchase of the Schetky bus was made by Mr. Berg. Seconded by Mrs. Lambert. Motion carried unanimously.
- Superintendent Evaluation – Add Executive Session to March 2026 Board meeting to discuss/review Superintendent performance.

OLD BUSINESS

- Capital Projects – Spring projects –
 - Bushes on West bank
 - Touch up low spots in field and check gutter leaks
 - Regrade and seed back hill
 - New project proposal – lighting for the back parking lots. Mrs. Lambert will assess where we need lighting and inquire about cost.
- SEBB Insurance issue with past employee – no new update

ADJOURNMENT: Meeting adjourned at 7:03 pm



Board Secretary



Lisa Davis, Chair
Board of Directors