

# Dixie School District No. 101

10520 E Hwy 12, Dixie, WA 99329

## School Board Minutes

January 26, 2026

**CALL TO ORDER:** Mrs. Davis called the meeting to order at 6:07 p.m.

**FLAG SALUTE:** Mrs. Davis led the Pledge of Allegiance.

### ATTENDANCE:

#### Board of Directors

Lisa Davis - Chair  
Kailynn Townsend – Co-Chair  
Tabitha Crenshaw – via phone  
Javin Berg  
Melissa Lambert

#### Others

Jacob Bang, Superintendent/Principal  
Anna Sandness, Business Manager

#### Absent:

### ADOPT AGENDA:

ACTION: Motion by Mrs. Davis to adopt agenda, seconded by Mrs. Townsend. Motion carried unanimously.

### CONSENT AGENDA:

Motion to approve the consent agenda by Mr. Berg. Seconded by Mrs. Townsend.

1. Review and Approve Regular board meeting minutes for December 15, 2025
2. Certify January 30, 2026 payroll and accounts payable vouchers:

The following vouchers as audited and certified by the auditing officer, as required by RCW42.24.080, and those expense reimbursement claims certified, as required by RCW42.24.090, are approved for payment. In addition, payroll ACH warrants in the amount of \$20,831.06 are also approved.

#### GENERAL FUND:

Warrant/MICR Numbers: 7884 - 7919/MICR 19985-20020

Totaling \$ 39,746.45

Payroll ACH numbers 9000001787-9000001796, totaling \$20,831.06

3. Review and Approve December Financial Budget Reports
4. Confirmation of next Board Meeting: February 23, 2026 @ 6:00pm

The motion Carried unanimously.

### No Public Comments or presentations

### REPORTS:

#### Superintendent Report:

- School Update
  - Resignation of Bus Driver. We will rent a van from WWPS to carry us through until a new driver is found.
  - Board Positions – Verify – We need to appoint officers for the upcoming term

#### Business Manager Report:

- Presentation of Enrollment Report – Steady at 14

## **NEW BUSINESS:**

- Approval of bus driver resignation – Motion to approve by Mr. Berg. Seconded by Mrs. Townsend. Carried unanimously.
- District Social Media and Student Photo Policy was discussed. Mrs. Lambert expressed concerns about student presence on our social media and website. Our District policy was discussed. Mrs. Lambert will put together a survey to go out to parents about what they would like to see on our social media and website.
- School employment pool – Discussion was had regarding the lack of a substitute pool. How do we encourage participation? We advertise on website, District Facebook page.
- Transportation priorities during staff shortages was discussed. Walla Walla route takes priority as it serves more students/families than the Waitsburg route. Mrs. Lambert said she didn't realize we transported to other districts.
- ADDED to Agenda – Appointment of officers.
  - Mr. Berg motioned to have Mrs. Davis continue on as Board Chairperson. Seconded by Mrs. Townsend. Motion carried unanimously.
  - Mrs. Davis motioned to have Mrs. Townsend continue on as Vice-Chairperson. Mr. Berg seconded. Motion carried unanimously.

## **OLD BUSINESS**

- Bus Quotes – Two quotes were received but didn't have time for review. Recommendation was pushed to next month.
- Capital Projects – Spring projects –
  - Bushes on West bank
  - Touch up low spots in field and check gutter leaks
  - Regrade and seed back hill
- SEBB Insurance issue with past employee – no new update

## **ADJOURNMENT: Meeting adjourned at 7:06 pm**

Board Secretary

Lisa Davis, Chair  
Board of Directors